CAMPAIGN REPORT FORM

FILL OUT COMPLETELY - PLEASE PRINT

FOR UNITED WAY USE

Account #

ORGANIZATION

STREET ADDRESS/ PO BOX

CITY STATE ZIP

PLEASE CHECK ONE: ❑ PARTIAL REPORT ❑ FINAL REPORT

TOTAL # OF EMPLOYEES

PREPARER'S NAME

PREPARER'S SIGNATURE

PHONE DATE

CONTRIBUTIONS	# OF DONORS	TOTAL CONTRIBUTION	AMOUNT ENCLOSED
1A. CASH AND CHECK		$	$
1B. CREDIT CARD		$	
Subtotal (1A +1B)		$	$
2. EMPLOYEES TO BE BILLED BY UNITED WAY/ EMPLOYEES PLEDGING WITH SECURITIES		$	
3. EMPLOYEE PAYROLL DEDUCTIONS		$	
4. OTHER FUNDRAISING (special events, etc.) ENCLOSE ALL PROCEEDS.		$	$
TOTAL EMPLOYEE GIVING		$	$

CORPORATE GIFT Enclose signed pledge card or check.		$	$
ENVELOPE TOTAL		$	$

BILLING INSTRUCTIONS

SEND EMPLOYEE PAYROLL DEDUCTION BILLING STATEMENT TO:

Name (Please print)

Title Phone

Address

City State Zip

SEND CORPORATE GIFT STATEMENT TO:

Name (Please print)

Title Phone

Address

City State Zip

FOR UNITED WAY USE ONLY

UW Account Manager Signature _____

	Pick Up	Verify	Transfer to Accounting	Envelope #
Date				
Initials				

United Way of Chester County
211 N. Walnut Street
West Chester, PA 19380
610-429-9400

The official registration and financial information of United Way of Chester County may be obtained from the Pennsylvania Department of State by calling, toll-free within Pennsylvania, 1-800-732-0999. Registration does not imply endorsement.